

FINANCIAL REPORT

Include all receipts and invoices from the project and ensure they match the project work plan and the amount of funding received.

In separate pdf.

Use a budget-to-actual statement to compare your original budget to your actual spending. Explain any major differences.

Table 2. 2023 Final Report Budget

Expenditure Categories	Item	Projected Cost	Actual Cost	Receipts Included
1. Project/Rental Expenses (equipment, machinery)				
2. Wages and Contract Services				
3. Office and Administrative Expenses (telephone, printing, postage)	Administration and overhead	\$2250	\$2250	no
4. Travel Expenses (food, accommodation, transportation)	Fieldwork – helicopter charter	\$12,750	\$12,750	yes
5. Materials and Supplies				
6. Facility Expenses				
7. Other Expenses				
	Totals	\$15,000	\$15,000	

Explain any over expenditures or under expenditures.

The helicopter charter invoice totals \$14,209.13, as we spent more on helicopter flights than the \$12,750 we had requested from YFWET. We have used other funding sources to cover the excess, but are still requesting \$12,750 from YFWET for this line item.

Include a cheque for all funds that were not used during the project.

All funds were used.